

CHESAPEAKE BAY DECORATIVE PAINTERS PAINT-IN POLICY

At least one paint-in will be held each year.

PROJECT SURFACE CRITERIA:

The surface will be prepared and ready for students to paint at the time of the class.

Teachers will provide a line drawing, written instructions, a color photo or copy of the project and the paints necessary to paint the project in class.

Teachers will set the minimum number of students they will teach. Either the teacher or the size of the room will determine the maximum number.

PROJECT SUBMISSION AND SELECTION:

Teachers may submit up to two six hour projects for consideration. Projects will be voted on by the membership from a selection of projects submitted by teachers. Only members intending to attend the paint-ins are entitled to vote. In special circumstances the board has the option to choose one or more projects. Projects are to be submitted with a card indicating the following:

1. Medium
2. Skill level
3. Special supplies
4. Material fee
5. Minimum and maximum number of students

CLASS FEES:

Same as current rate for Sail Away

Teachers will receive 90% of the class fee and 100% of the material fee within two weeks after the class.

REGISTRATION:

All members in good standing may attend paint-ins and are required to:

1. Submit a registration form and pay both the class fee and material fee by the deadline.
2. Pick up Paint-in materials at the designated date and time if necessary.
3. Notify the seminar coordinator if unable to attend.
4. Not sell or give their place in the paint in to another person before checking with the seminar coordinator to see if there is a waiting list.
5. Come to class on time with the required supplies.

Non-members may attend seminars and are required to abide by same policies that apply to members.

Waiting List:

1. Will be established if a seminar is full.
2. Members must pay the appropriate fees to be placed on the list.

REFUNDS:

1. All fees are refundable if the paint-in is cancelled by either the chapter or the teacher.
2. All fees are refundable if a participant cancels before the deadline.
3. All fees are refundable to a participant on the waiting list who does not get a place in the class.
4. Fees are non-refundable if a participant cancels after the deadline unless there is a waiting list. In this case they will receive a full refund.
5. Fees are non-refundable if there is no waiting list. The participant will receive the pattern, instructions and applicable surfaces or they may sell or give their place in the seminar to another member or non-member. The participant is responsible for getting the materials from the teacher.